



Job Application

Gerlich Companies, Inc. dba Decks By Design
301 Sunwood Park Drive; Waite Park, MN 56387
320-237-4208; steph@gerlichcompanies.com



Gerlich Companies, Inc. is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out the sections below:

Date of Application: _____

Applicant Information:

Applicant Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____ **Email:** _____

Position Applying For: _____ **Salary Desired:** _____

How did you hear about this position? _____

On what date could you start, if hired? _____

If needed, are you able to work overtime? _____

Do you have reliable transportation? _____

Personal Information:

Are you 18 years or older? Yes No

Are you a citizen of the U.S. or approved to work in the U.S.? Yes No

What document can you provide as proof of citizenship or legal status?

Have you been convicted of a crime (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

(Note: no applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the positions(s) applied for may, however, be considered.)

Job Skills/Qualification:

Please list below the skills and qualifications you possess for the position for which you are applying:

Education/Training:

High School: _____ Location: _____

College/University: _____ Location: _____

Degree Earned: _____

Vocational/Specialized Training: _____ Location: _____

Program/Degree Earned: _____

Military:

Are you a member of the armed services? _____ Yes _____ No

What branch of the military? _____

What rank in the military do you have/had (if discharged)? _____

How many years are/did you serve? _____

Military skills that may be useful for the position applying for:

Previous Employment:

Name of Position: _____

Employer Name: _____

Employer Address: _____

Supervisor's Name: _____ Phone #: _____

May we contact this supervisor? _____

Dates Employed: _____

Reason for Leaving: _____

Name of Position: _____

Employer Name: _____

Employer Address: _____

Supervisor's Name: _____ Phone #: _____

May we contact this supervisor? _____

Dates Employed: _____

Reason for Leaving: _____

Name of Position: _____

Employer Name: _____

Employer Address: _____

Supervisor's Name: _____ Phone #: _____

May we contact this supervisor? _____

Dates Employed: _____

Reason for Leaving: _____

References:

Please provide three professional references (not related to you):

_____ Phone: _____

_____ Phone: _____

_____ Phone: _____

At Will Employment: *The relationship between you and Gerlich Companies, Inc. dba Decks By Design is referred to as 'employment at will.' This means that your employment can be terminated at any time, for any reason, with or without cause, by you or Gerlich Companies, Inc. dba Decks By Design. No representative of Gerlich Companies, Inc. dba Decks By Design has authority to enter any agreement contrary to the foregoing 'employment at will' relationship. You understand that your employment is 'at will' and that you acknowledge that no oral or written statements or representations regarding your employment =can alter your at-will employment status except for a written statement by you and our Company's President.*

Applicant Signature: _____ Date: _____